



**AccessLex Building Bar Skills Initiative
REQUEST FOR PROPOSALS
Building Bar Skills Module Teams**

A. Scope of RFP

This RFP is seeking up to six teams of two law school staff and/or faculty to work in collaboration with other teams and AccessLex Institute® staff to develop AccessLex Institute Bar Skills Modules aligned with the Foundational Skills and Associated Learning Tasks¹ to be utilized on the NextGen bar exam. Module subjects sought include Constitutional Law, Family Law, Criminal Law and Procedure, and Business Associations.

B. Building Bar Skills Modules Overview

AccessLex Institute's Building Bar Skills Initiative provides Bar Skills Modules, to AccessLex member law schools, that are aligned with the skills targeted for assessment on the NextGen bar exam. These Bar Skills Modules equip law faculty with four to six hours of assignable formative assessment course materials. Module tasks include integrated question sets and performance tasks supplemented with professor guides, grading rubrics, student self-assessments, and model answers.

1. Bar Skills Module Development Teams

Module Building Teams (MBTs) consist of two people, drawn from either a law school's law skills faculty or staff or doctrinal faculty. Law skills faculty and staff may come from the areas of Alternative Dispute Resolution, Academic Success/Bar Prep, Client Counseling and Advising, Client Relationship and Management, Legal Clinics, Legal Writing and Legal Research, Mediation, and Negotiation. Doctrinal faculty should regularly teach a course in the NextGen-tested subject with which the bar skills module is aligned. Members of each MBT must be affiliated with the same school. Members of each MBT must not be subject to competitor agreements, including competitors of Helix Bar Review by AccessLexSM.

2. Important Program Dates

The following represents a tentative timeline associated with the Team program, including deliverables.

TIME FRAME	TASK OR DELIVERABLE
2025	
January 14 – February 12	Team application period
February 12, 5:00 pm ET	Team Application Deadline

¹ See National Conference of Bar Examiners, Bar Exam Content Scope, with Family Law included in the July 2028 outline available at www.ncbex.org/exams/nextgen/content-scope.



February 21	Teams notified of selection.
March 7	Teams attend a synchronous virtual workshop on drafting AccessLex Institute Bar Skills Modules, from 10:00 am – 12:30 pm ET.
June 24-25	Teams attend an in-person module development workshop.
August 15	Draft of Bar Skills Modules due.
Fall Semester	Teams ensure that students in a corresponding doctrinal course at their institution complete their Modules. Teams collect feedback on Module use and reception from associated faculty and students.
November 15	Final drafts of Bar Skills Modules due.
November 15 – December 15	Teams engage with AccessLex Institute staff on review and revisions of Bar Skills Modules.

Continued engagement as a Module Building Team and receipt of full stipend amounts are contingent upon meeting the August 15, 2025, and November 15, 2025, Bar Skills Modules submission deadlines above. In addition to the above dates, Module Building Teams should strive to attend the majority of synchronous virtual one-hour check-in meetings at 12:00 pm ET on April 18, May 16, July 18, Sept. 19, and October 17.

C. Scope of Needed Services

The work of MBTs will center on the following tasks:

1. Creating Bar Skills Modules.
2. Collaborating with fellow MBTs and AccessLex staff.
3. Planning, presenting, and facilitating workshops at AccessLex Institute events, including LexCon 2026.

1. Creating Bar Skills Modules

MBTs will be tasked with creating Bar Skills Modules, which includes the creation of:

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- Detailed lesson plans and supporting materials for Bar Skills Modules that provide four to six hours of skills development coursework in a doctrinal subject to be tested on the NextGen bar exam.²
- A minimum of three formative assessment Modules that include integrated question sets and at least one performance task utilizing Foundational Skills³ from the NextGen bar exam Content Scope and requiring a law student written response of at least 500-words.
- Statements of student learning outcomes for the drafted skills Modules. These student learning outcomes should align with the skills developed in the formative assessment exercises and should identify the specific Foundational Skill⁴ with which it is aligned.
- Rubrics that provide both meaningful and efficient law student feedback as well as measurement of student learning and ability on each formative assessment exercise.
- Written guidance for law faculty adopting the Modules, with commentary informed by the trial run of the modules at the MBT's institution.

2. Collaborating with Fellow MBTs and AccessLex Staff

MBTs will collaborate with fellow MBTs and AccessLex staff for the continued development and revision of Bar Skills Modules. Collaboration will occur remotely via virtual meetings and via responsive email communication, as well as at an in-person workshop, and virtual meetings detailed above. MBT members will consult with fellow teams on the development of fellow teams' Modules, providing review and feedback on peer modules.

3. Planning, Presenting, and Facilitating Presentations and Workshops for AccessLex Institute on the Bar Skills Modules.

MBTs will collaborate with AccessLex staff in planning and presenting virtual and in-person workshops through November 31, 2026.

D. Stipend and Expenses

Subject to personal services agreements, each member of a Module Building Team will receive a stipend of \$10,000, disbursed in four payments. In addition, each member of a Module Building Team will receive a \$4,000 travel stipend to cover all travel and accommodations associated with their engagement as a Module Building Team member.

E. RFP Submission Requirements

Responses to this RFP should include the following components:

² *Id.*

³ *Id.* at 3.

⁴ *Id.*

Building Bar Skills Modules

- A narrative statement describing each applicant team member's qualifications. Description of qualifications should state the skills area⁵ and/or relevant doctrinal area⁶ of specialty as well as summary of experience teaching, presenting, or developing courses in the area.
- Resumes/CVs of applicant team.
- A draft outline of one Module to be developed by the team, which should state:
 - The doctrinal subject associated with the skills Module.
 - The specific Foundational Skills to be taught and applied in the skills Module as articulated in the NCBE's Bar Exam Content Scope of the NextGen bar exam.⁷
 - A brief description of two proposed skills exercises to be developed in the Module and the possible student learning outcomes for these exercises.
- Confirmation that the team's law school will offer the associated doctrinal subject during the Fall 2025 academic semester or quarters and affirmation that a faculty member teaching the course plans to refer students enrolled in the course to complete the Modules.
- Confirmation that both members of the application team are able to attend the Module Building Team virtual workshop on March 7, 2025, the June 24, 2025 in-person module development workshop, and be available to present at the November 2026 LexCon event. Dates and location for LexCon 2026 will be provided after November 7, 2025.

F. RFP Timeline

Proposals must be submitted by February, 12, 2025 to:

- Joel Chanvisanuruk, Senior Director, Programs for Academic and Bar Success, AccessLex Center for Legal Education Excellence®: jchanvisanuruk@accesslex.org

*Please place "Building Bar Skills Modules RFP" in the subject line.

G. Contact Information

Please direct questions about this RFP or the Building Bar Skills Modules initiative to Joel Chanvisanuruk (jchanvisanuruk@accesslex.org).

⁵ Alternative Dispute Resolution, Academic Success/Bar Prep, Client Counseling and Advising, Client Relationship and Management, Legal Clinics, Legal Writing and Legal Research.

⁶ Business Associations, Civil Procedure, Constitutional Law, Contracts, Criminal Law and Constitutional Protections of Accused Persons, Evidence, Real Property, and Torts

⁷ NCBE, *supra* note 1.